

III. Guidelines for Screening for Advancement

(Time of Advancement: October 2024, April 2025)

III-1. Eligibility for Application

Okayama University Students who are expected to complete the master's program or masters' course at the graduate school by September 2024 (or in case of April 2025 enrollment, by March 2025) .

III-2. Application Procedures, Methods for Screening for Advancement

1. Application Procedures

Applicants must contact a prospective supervisor as early as possible before application to consult about research contents, etc.

*Please send an e-mail to "Address for Submission of Documents / Inquiries" if you do not know the contact information of the faculty member.

1) How to Obtain the Forms for Application

The forms for submission are distributed at the "Address for Submission of Documents / Inquiries". Please obtain them by requesting by mail or coming to the "Address for Submission of Documents / Inquiries". Please refer to the "Address for Submission of Documents / Inquiries", [2] How to Request the Forms for Application / Forms for Application Eligibility Screening. Some of the forms can be downloaded from our website.

2) How to Apply

Applicants for advancement must submit all the documents described "5) Documents Required for Application" to the "Address for Submission of Documents / Inquiries" **no later than each date stated in the Application Periods.**

(No examination fee is needed. Do not transfer it by mistake.)

In case you submit documents directly to the counter	Acceptance hour: 8:30a.m.–5:00 p.m. *Except Saturday, Sunday, National holidays
In case you submit documents by mail	Documents must be sent by " Registered, Express Mail ". Write " <u>Enc. Documents for Application Eligibility Screening for Doctor's Course of Graduate School of Environmental, Life, Natural Science and Technology</u> " in red on the envelope.

3) Application Periods

October 2024 Enrollment	July 31, 2024 to August 1, 2024
April 2025 Enrollment (1st Application Period)	
April 2025 Enrollment (2nd Application Period)	January 27, 2025 to January 28, 2025

4) Notes on Application

- (1) No change shall be permitted after submission in terms of the contents of the submitted documents.
- (2) No document shall be returned for any reason after the application documents are accepted.
- (3) Application with incomplete application documents shall not be accepted.
- (4) Please note carefully that admission might be withdrawn even after advancement if the contents of the submitted documents are found to include false entries.

5) Documents Required for Application

Documents Required for Application are listed on “IV Common Issue for General Entrance Examination and Screening for Advancement”,1 Documents Required for Application.

2. Methods for Screening for Advancement

Selection of advancing students shall be made in a comprehensive manner on the basis of results of an oral examination and document screening.

The oral examination will be conducted mainly concerning the applicant’s progress report of research and the research plan document.

If necessary, we will present questions related to English language ability (or Japanese language ability for international students) during the oral examination.

When an applicant’s ability can be fully assessed by document screening, etc., the applicant might be exempted from oral examination.

	Oral Examination Date	Contact Due Date
October 2024 Enrollment	August 22, 2024	August 13, 2024
April 2025 Enrollment (1st Application Period)		
April 2025 Enrollment (2nd Application Period)	February 7, 2025	February 3, 2025

Notes to Applicants Except Those Who Are Applying for The Course of Planetary Materials Science:

1. Place and time of Examination will be announced by your prospective supervisor.
2. The Oral Examination Date above might be changed after applicants are contacted.
3. If no information about the date, time, or place of the oral examination has been received by the contact due date, please inquire to “Address for Submission of Documents / Inquiries”.

Note Only to Applicants of The Course of Planetary Materials Science:

The oral examinations of the course of Planetary Materials Science will be conducted online, so the applicants of the course of Planetary Materials Science do not have to come to the University to take the oral examination. Details will be informed after the application is received.